

MEETING MINUTES
CITY OF EAST HELENA
CITY HALL – 306 EAST MAIN – ROOM 110
SPECIAL COUNCIL MEETING: 5:30 PM
DATE: THURSDAY, AUGUST 5, 2021
INTERNET ZOOM MEETING: <https://zoom.us/j/8976327748>
CONFERENCE CALL-IN: 1-301-715-8592 MEETING ID: 897 632 7748

MEETING CALLED TO ORDER: Mayor Schell called the meeting to order at 5:32 PM. Councilmember Dahl led the Pledge of Allegiance. Masks and physical distancing were recommended for those in attendance at City Hall.

CITY OFFICIALS & STAFF PRESENT: Councilmember Don Dahl, Councilmember Judy Leland, Councilmember Kelly Harris, Councilmember Wesley Feist, Public Works Director Kevin Ore, Mayor James Schell, City Attorney Pete Elverum and Clerk/Treasurer Amy Thorngren

PUBLIC PRESENT: Dave Jensen

ABSENT/EXCUSED: Fire Chief Troy Maness

PUBLIC COMMENTS: Dave Jensen stated that he didn't have enough information to provide public comment at that time and would reserve his right to provide public comment at a later date. There was no public comment on non-agenda items.

UNFINISHED BUSINESS:

1. **Budget Introduction and Timeline** – The timeline was in the council packet. Mayor Schell summarized what had been presented to date. There was no public comment. This was an information-only item.
2. **Review of Open Budget Questions** – A list of open budget questions was in the council packet. Mayor Schell reviewed each. An FY21 donation report was in the council packet. There was no public comment. This was an information-only item.

NEW BUSINESS:

1. **Review of Capital Improvements Fund** – The capital improvements fund breakdown sheet was in the council packet. Clerk/Treasurer Amy Thorngren summarized the previous fiscal year's transactions. Dave Jensen asked how much the new patrol vehicle had cost. Clerk/Treasurer Thorngren reported \$49,893.87. This was an information-only item.
2. **Review of Executive Budget** – The long-term debt schedule was in the council packet. Public Works Director Ore went over changes made to the water and wastewater budgets after implementing the loan coverage calculator which was also in the council packet. Mayor Schell went over the first three accounts in the executive budget which was in the council packet. Councilmember Harris handed out a report that he produced of a short list of mayor salaries in the state which included the city and population. Council discussed with City Attorney Elverum setting the mayoral salary by resolution and the possibilities of creating a city manager position or splitting the clerk/treasurer job into two positions. Dave Jensen asked if an electronic copy of the council packet was available. Mayor Schell replied that it was on the website. This was an information-only item.
3. **Review of and Schedule Upcoming Budget Meetings** – No additional meetings were scheduled. There was no public comment. This was an information-only item.

MEETING SCHEDULE:

1. East Helena Special Council Meeting, Tuesday, August 10, 2021, 5:30PM, City Hall Room 110
2. East Helena Special Meeting, Wednesday, August 11, 2021, 5:30PM, Fire Station Tour, 4 East Main Street
3. East Helena Special Council Meeting, Monday, August 16, 2021, 5:30PM, City Hall Room 110
4. East Helena Public Hearing & Council Meeting, Tuesday, August 17, 2021, 7PM, City Hall Room 110 {Zoning Variance Request 2820 Ashley Avenue}
5. East Helena Special Meeting, Tuesday, August 24, 2021, 5:30PM, Kennedy Park Tour, 402 N. Harrison Ave
6. East Helena Special Council Meeting, Tuesday, August 24, 2021, 6:30PM, City Hall Room 110 {Pacific Street Improvements Meeting}
7. East Helena Special Council Meeting, Monday, August 30, 2021, 5:30PM, City Hall Room 110

ADJOURNMENT: Mayor Schell adjourned the meeting at 6:55 PM.

ATTEST:

Clerk/Treasurer

Mayor