

**MEETING AGENDA**  
**CITY OF EAST HELENA**  
**CITY HALL – 306 EAST MAIN – ROOM 110**  
**COUNCIL MEETING: 7:00 PM**  
**DATE: TUESDAY, AUGUST 17, 2021**  
**INTERNET ZOOM MEETING: <https://zoom.us/j/8976327748>**  
**CONFERENCE CALL-IN: 1-301-715-8592 MEETING ID: 897 632 7748**

Masks and physical distancing are recommended for those in attendance at City Hall.

**MEETING CALLED TO ORDER:** Mayor Schell

**PLEDGE OF ALLEGIANCE:** Councilmember Leland

**PUBLIC HEARING & ACTION ITEM:**

1. Zoning Variance Request for 2820 Ashley Avenue – Jeremy Fadness  
Action: Information Only
2. Zoning Variance Request for 2820 Ashley Avenue - Mayor Schell  
Action: Hear the Public
3. Zoning Variance Request for 2820 Ashley Avenue - Mayor Schell  
Action: Approve/Deny/Table

**PUBLIC COMMENTS:**

Note: This time is set aside for public comment on non-agenda items. Public comment will be taken on agenda items prior to a motion. All public comments will be limited to a reasonable duration.

Please state your name and address in an audible tone of voice for the record, prior to your comments.

**APPROVAL OF MINUTES:** August 2, 2021, August 3, 2021, August 5, 2021, & August 10, 2021

**CITY COURT REPORT:** City Judge Dennis Loveless

**DEPARTMENTAL REPORTS:**

Administration – Clerk/Treasurer Amy Thorngren  
Police Department – Mayor Schell  
Public Works - Public Works Director Kevin Ore  
Volunteer Fire Department - Fire Chief Troy Maness

**UNFINISHED BUSINESS:**

1. Highland Meadows Subdivision Park Development Plan – Greg Wirth  
Action: Approve/Deny/Table
2. AAAA Big Sky Chapter Montana Air National Guard 9/11/21 5K Fun Run – Dustin Horswill  
Action: Approve/Deny/Table
3. Resolution of Intent for Water Rate Increase – Mayor Schell  
Action: Approve/Deny/Table
4. Manlove Avenue Water Infrastructure Project Paving Re-Bidding – Public Works Director Ore  
Action: Approve/Deny/Table
5. Pacific Street Sewer/Water Project Valley Gutter Inclusion Determination – Public Works Director Ore  
Action: Approve/Deny/Table
6. 2021 East Helena General Election Candidate Review of Qualifications Update – City Attorney Elverum  
Action: Information Only
7. Montana Environmental Trust Group New Public Water Supply Well Agreement – Mayor Schell  
{New Hydrant Along Wylie Drive at St. Clair Property}  
Action: Approve/Deny/Table

8. Montana Environmental Trust Group (METG) COS/Boundary Line Relocation for Montana Propane on Smelter Road. – MRL Written Easement Agreement for Leon Road– Mayor Schell  
Action: Approve/Deny/Table

**NEW BUSINESS:**

1. Highland Meadows Subdivision Phase 1 Street Chip Sealing Requirement – Public Works Director Ore  
Action: Approve/Deny/Table
2. Historic Train Depot Update – John Barrows  
Action: Approve/Deny/Table
3. Election To Be Conducted By Mail Ballot Confirmation – Mayor Schell  
Action: Approve/Deny/Table
4. State Surplus Property Signers List & Nondiscrimination Assurance Form – Mayor Schell  
Action: Approve/Deny/Table
5. J4 Automotive Use of Main Street Park for Halloween Walk & Movie In The Park Sunday, October 31, 2021– Mayor Schell  
Action: Approve/Deny/Table
6. J4 Automotive Use of Main Street Park for Christmas Stroll Thursday, December 2, 2021 – Mayor Schell  
Action: Approve/Deny/Table
7. Main Street Park Pavilion Fundraising Brick Placement – Mayor Schell  
Action: Approve/Deny/Table
8. Main Street Park Fee Waiver & Alcohol Variance for Eagles 4040 Pavilion Brick Placement Team Saturday, Sept. 18, 2021 11 a.m. - until Dark – Mayor Schell  
Action: Approve/Deny/Table
9. Main Street Park Fee Waiver & Alcohol Variance for Eagles 4040 East Helena Birthday Celebration Sunday, Sept. 19, 2021 3 p.m. – 5 p.m. – Mayor Schell  
Action: Approve/Deny/Table

**MAYOR’S REPORT:** Mayor Schell

**COUNCIL MEMBERS’ REPORTS:** Don Dahl      Wesley Feist      Kelly Harris      Judy Leland

**LEGAL REPORTS:** City Attorney Elverum

**PAYMENT OF BILLS:** Mayor Schell - Action: Approve/Deny/Table

**SPECIAL MEETINGS & ANNOUNCEMENTS:**

**MEETING SCHEDULE:**

1. East Helena Public Hearing & Council Meeting, Tuesday, August 17, 2021, 7PM, City Hall Room 110  
{Zoning Variance Request 2820 Ashley Avenue}
2. East Helena Special Meeting, Tuesday, August 24, 2021, 5:30PM, Kennedy Park Tour, 402 N. Harrison Ave
3. East Helena Special Council Meeting, Tuesday, August 24, 2021, 6:30PM, City Hall Room 110
4. East Helena Special Council Meeting, Monday, August 30, 2021, 5:30PM, City Hall Room 110
5. East Helena Public Hearing & Council Meeting, Tuesday, September 7, 2021, 7PM, City Hall Room 110  
{Water Rate Increase Public Hearing & FY21/FY22 Budgets}

**ADJOURNMENT:** Mayor Schell

**ADA NOTICE**

The City of East Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings, or otherwise deny them the City’s services, programs, or activities. Persons with disabilities requiring accommodations to participate in the City’s meetings, services, programs, or activities should contact the City Clerk as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

**(406) 227-5321 or TTY Relay Service 1-800-253-4091 or 711**

**[cityclerk@easthelenamt.us](mailto:cityclerk@easthelenamt.us) - 306 East Main Street, P.O. Box 1170, East Helena, MT 59635**