

MEETING MINUTES
CITY OF EAST HELENA
CITY HALL – 306 EAST MAIN - ROOM 110
SPECIAL COUNCIL MEETING: 5:30 PM
DATE: THURSDAY, NOVEMBER 4, 2021
INTERNET ZOOM MEETING: <https://zoom.us/j/8976327748>
CONFERENCE CALL-IN: 1-301-715-8592 MEETING ID: 897 632 7748

MEETING CALLED TO ORDER: Mayor Schell called the meeting to order at 5:36 PM. Councilmember Harris led the Pledge of Allegiance. Masks and physical distancing were recommended for those in attendance at City Hall.

CITY OFFICIALS & STAFF PRESENT: Council President Don Dahl, Councilmember Judy Leland, Councilmember Kelly Harris, Councilmember Wesley Feist, Mayor James Schell, City Attorney Pete Elverum, Public Works Director Kevin Ore, Clerk/Treasurer Amy Thorngren, Engineer Brad Koenig, and Engineer Trevor Larsen

PUBLIC PRESENT: None

ABSENT/EXCUSED: City Judge Dennis Loveless and Fire Chief Troy Maness

PUBLIC COMMENTS: There was no public comment on non-agenda items.

NEW BUSINESS:

1. **Resolution of Intent to Establish Vigilante Subdivision Special Improvements Road Maintenance District** – City Attorney Elverum reported that property ownership information for Vigilante Subdivision was not yet available on the Montana Cadastral, but that it was expected in a week or so. There was no public comment. Councilmember Harris made a motion to table. Councilmember Leland seconded the motion. All councilmembers voted aye.
2. **Resolution of Intent to Establish Highland Meadows Subdivision Special Improvements Road Maintenance District** – Draft Resolution 561 was in the council packet. City Attorney Elverum explained that the public notice for the public hearing on the creation of the district via resolution would be mailed to all property owners in the district and published in the newspaper and that the final resolution could be presented after 15 days. Engineer Brad Koenig of Robert Peccia & Associates discussed with Council how the tax assessment was calculated. Council discussed an amendment to Section 5 of the draft resolution to clarify the language. There was no public comment. Councilmember Feist made a motion to approve Resolution 561 as amended. Councilmember Harris seconded the motion. All councilmembers voted aye.

PAYMENT OF BILLS: Claims 294411 through 294486 were presented for Council’s review. Councilmember Leland made a motion to pay the bills. Councilmember Dahl seconded the motion. All councilmembers voted aye.

SPECIAL MEETINGS & ANNOUNCEMENTS:

1. East Helena Christmas Stroll, Thursday December 2, 2021, 5:30PM to 8:30PM, Main Street

MEETING SCHEDULE:

1. East Helena Special Council Meeting, Tuesday, November 9, 2021, 5:30PM, City Hall Room 110 {Highland Meadows Subdivision Phase 3 Commencement}
2. East Helena Public Hearing and Council Meeting, Tuesday, November 16, 2021, 7PM, City Hall Room 110 {New Ordinance Providing Methods for the Provision & Payment of Street Maintenance and Improvements within the City’s Street Maintenance Districts}

3. East Helena Council Meeting, Tuesday, December 7, 2021, 7PM, City Hall Room 110

ADJOURNMENT: Mayor Schell adjourned the meeting at 6:19 PM.

ATTEST:

Clerk/Treasurer

Mayor