

**MEETING AGENDA**  
**CITY OF EAST HELENA**  
**CITY HALL – 306 EAST MAIN - ROOM 110**  
**PUBLIC HEARING & COUNCIL MEETING: 7:00 PM**  
**DATE: TUESDAY, NOVEMBER 16, 2021**  
**INTERNET ZOOM MEETING: <https://zoom.us/j/8976327748>**  
**CONFERENCE CALL-IN: 1-301-715-8592 MEETING ID: 897 632 7748**

Masks and physical distancing are recommended for those in attendance at City Hall.

**MEETING CALLED TO ORDER:** Mayor Schell

**PLEDGE OF ALLEGIANCE:** Councilmember Dahl

**PUBLIC HEARING:**

1. Ordinance Providing Methods for the Provision & Payment of Street Maintenance & Improvements within the City's Street Maintenance Districts - City Attorney Elverum  
Action: Information Only
2. Ordinance Providing Methods for the Provision & Payment of Street Maintenance & Improvements within the City's Street Maintenance Districts - Mayor Schell & City Attorney Elverum  
Action: Hear the Public
3. Ordinance Providing Methods for the Provision & Payment of Street Maintenance & Improvements within the City's Street Maintenance District (First Reading) - Mayor Schell  
Action: Approve/Deny/Table

**PUBLIC COMMENTS:**

Note: This time is set aside for public comment on non-agenda items. Public comment will be taken on agenda items prior to a motion. All public comments will be limited to a reasonable duration. Please state your name and address in an audible tone of voice for the record, prior to your comments.

**APPROVAL OF MINUTES:** October 19, 2021, November 4, 2021, & November 9, 2021

**CITY COURT REPORT:** City Judge Dennis Loveless

**DEPARTMENTAL REPORTS:**

Administration – Clerk/Treasurer Amy Thorngren  
Police Department – Mayor Schell  
Public Works - Public Works Director Kevin Ore  
Volunteer Fire Department - Fire Chief Troy Maness

**UNFINISHED BUSINESS:**

1. Second Reading Ordinance 276 - Water Rate Increase, for Water Infrastructure Projects, Scheduled to Start January 1, 2022 – Mayor Schell  
Action: Approve/Deny/Table
2. Montana Environmental Trust Group New Public Water Supply Well Agreement – Mayor Schell  
Action: Approve/Deny/Table
3. Police Department Update and Lewis & Clark County Sheriff Interlocal Agreement Discussion – Mayor Schell & City Attorney Elverum  
Action: Approve/Deny/Table
4. Policy Manual Update Review – Department Head Compensation Increases – Mayor Schell  
Action: Information Only
5. West Gail Street Safety/Traffic Issues – David Jensen  
Action: Information Only
6. East Helena Representative on the Lewis & Clark County Water Quality Protection District – Mayor Schell  
Action: Approve/Deny/Table

**NEW BUSINESS:**

1. Monthly Friends of the Library Meeting Council Room Use Fee Waiver – Andrea Eckerson  
Action: Approve/Deny/Table
2. Request to Close Admin Office Friday, Nov 26<sup>th</sup>, Day After Thanksgiving & Allow Admin Staff to Use Vacation Time – Clerk/Treasurer Thorngren  
Action: Approve/Deny/Table
3. Office Admin Hours for Christmas Eve (12/24/21) & New Year’s Eve (12/31/2021) – Mayor Schell  
Action: Approve/Deny/Table

**MAYOR’S REPORT:** Mayor Schell

**COUNCIL MEMBERS’ REPORTS:**

Don Dahl  
Wesley Feist  
Kelly Harris  
Judy Leland

**LEGAL REPORTS:** City Attorney Elverum

**PAYMENT OF BILLS:** Mayor Schell - Action: Approve/Deny/Table

**SPECIAL MEETINGS & ANNOUNCEMENTS:**

1. East Helena Christmas Stroll, Thursday December 2, 2021, 5:30PM to 8:30PM, Main Street  
{[ehstroll.com](http://ehstroll.com)}

**MEETING SCHEDULE:**

1. East Helena Public Hearing & Council Meeting, Tuesday, December 7, 2021, 7PM, City Hall Room 110  
{Notice of Passage of Resolution of Intention to Create Street Maintenance District 101 (Highland Meadows Subdivision) & Public Hearing for Protests }
2. East Helena Zoning Commission Meeting, Thursday, December 16, 2021, 6PM, City Hall Room 110  
{Discuss Marijuana Businesses Zoning Ordinance Updates due to State Law Changes }
3. East Helena Council Meeting, Tuesday, December 21, 2021, 7PM, City Hall Room 110
4. East Helena Council Meeting, Tuesday, January 4, 2022, 7PM, City Hall Room 110

**ADJOURNMENT:** Mayor Schell

**ADA NOTICE**

The City of East Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings, or otherwise deny them the City’s services, programs, or activities. Persons with disabilities requiring accommodations to participate in the City’s meetings, services, programs, or activities should contact the City Clerk as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 227-5321 or TTY Relay Service 1-800-253-4091 or 711

[cityclerk@easthelenamt.us](mailto:cityclerk@easthelenamt.us) - 306 East Main Street, P.O. Box 1170, East Helena, MT 59635