

MEETING AGENDA
CITY OF EAST HELENA
CITY HALL – 306 EAST MAIN - ROOM 110
COUNCIL MEETING: 6:30 PM
DATE: TUESDAY, JANUARY 21, 2025
JOIN ZOOM MEETING: <https://us06web.zoom.us/j/3787705872>
CONFERENCE CALL-IN: 1-253-205-0468 MEETING ID: 378 770 5872

MEETING CALLED TO ORDER: Mayor Harris

PLEDGE OF ALLEGIANCE: Councilmember Dahl

PUBLIC COMMENTS:

Note: This time is set aside for comments from the public on matters that are not on the meeting agenda. Public comments will be taken on agenda items prior to a motion. All public comments will be limited to a reasonable duration. Prior to your comments, please state your name and address in an audible tone of voice for the record.

APPROVAL OF MINUTES: January 7, 2025

CITY COURT REPORT: City Judge Dennis Loveless

DEPARTMENTAL REPORTS:

Administration – Clerk/Treasurer Amy Thorngren
Police Department – Police Chief Mike Sanders
Public Works - Public Works Director Kevin Ore
Volunteer Fire Department - Fire Chief Roger Campbell

UNFINISHED BUSINESS:

1. East Clark Street Sewer District Interlocal Agreement – City Attorney Elverum
Action: Approve/Deny/Table
2. Second Reading of Ordinance 291 Rezoning Vigilante West Subdivision to Residential District – Mayor Harris
Action: Approve/Deny/Table
3. New Town Pump Deviation from Garbage Ordinance - Public Works Director Ore
Action: Approve/Deny/Table

NEW BUSINESS:

1. Bike Blessing 2025 at Main Street Park April 26th – Set Free Ministries
Action: Approve/Deny/Table

2. Request to Waive the Fee for the Kennedy Park Pavilion July 31, 2025 for the Montana Joining Community Forces Barbeque – Steve Garrison
Action: Approve/Deny/Table
3. First Reading of Ordinance 292 Regulating Jake Brakes – City Attorney Elverum
Action: Approve/Deny/Table
4. Suspension of Billing for 704 E Riggs St – Clerk/Treasurer Thorngren
Action: Approve/Deny/Table

MAYOR’S REPORT: Mayor Harris

COUNCILMEMBERS’ REPORTS:

Don Dahl
Judy Leland
Wesley Feist
Suzanne Ferguson

LEGAL REPORT: City Attorney Elverum

PAYMENT OF BILLS: Action: Approve/Deny/Table

MEETING SCHEDULE:

1. East Helena City Council Meeting, Tuesday, February 4, 6:30 p.m., City Hall Room 110
2. East Helena City Council Meeting, Tuesday, February 18, 6:30 p.m., City Hall Room 110

ADJOURNMENT: Mayor Harris

ADA NOTICE

The City of East Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The city will not exclude people with disabilities from participating in its meetings, or otherwise deny them the City’s services, programs, or activities. Persons with disabilities requiring accommodations to participate in the City’s meetings, services, programs, or activities should contact the City Clerk as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 227-5321 or TTY Relay Service 1-800-253-4091 or 711

cityclerk@easthelenamt.us - 306 East Main Street, P.O. Box 1170, East Helena, MT 59635

MEETING MINUTES
CITY OF EAST HELENA
CITY HALL – 306 EAST MAIN - ROOM 110
COUNCIL MEETING & PUBLIC HEARINGS: 6:30 PM
DATE: TUESDAY, JANUARY 7, 2025
JOIN ZOOM MEETING: <https://us06web.zoom.us/j/3787705872>
CONFERENCE CALL-IN: 1-253-205-0468 MEETING ID: 378 770 5872

MEETING CALLED TO ORDER: Mayor Harris called the meeting to order at 6:30 p.m. Councilmember Dahl led the Pledge of Allegiance.

CITY OFFICIALS & STAFF PRESENT: Mayor Kelly Harris, Council President Don Dahl, Councilmember Wesley Feist, Councilmember Suzanne Ferguson, Clerk/Treasurer Amy Thorngren, Public Works Director Kevin Ore, Police Chief Mike Sanders, Deputy Police Chief Ed Royce, City Attorney Pete Elverum, and Zoning Officer Jeremy Fadness

PUBLIC PRESENT: Jason Crawford, Linda Kent, Laura Mozer, Chris Munson, Julie Munson, Bob Murdo, Teri Weideman (via Zoom), and Dave Jensen

ABSENT/EXCUSED: City Judge Dennis Loveless, Councilmember Judy Leland, and Fire Chief Roger Campbell

PUBLIC HEARING 1:

1. **(0:00:30) Vigilante West Subdivision Application & Resolution of Intent to Consider Annexation** – The public notice, staff report, and draft resolution were included in the council packet. Zoning Officer Fadness discussed the staff report and recommended conditional approval of the subdivision application and resolution of intent to annex. This was an information-only item.
2. **Vigilante West Subdivision Application & Resolution of Intent to Consider Annexation** – Mayor Harris called for public comment. (0:10:20) Dave Jensen commented neither in favor nor against the proposed annexation. Mr. Jensen provided a written version of his comments for the public record.
3. **Vigilante West Subdivision Application & Resolution of Intent to Consider Annexation** – Council discussed the dead-end of Lizzy Street and cash-in-lieu of parkland. Councilmember Feist made a motion to approve the subdivision application and resolution of intent to consider annexation per staff conditions. Councilmember Dahl seconded the motion. The motion passed unanimously.

PUBLIC HEARING 2:

1. **(0:09:25) Vigilante West Subdivision Zone Map Amendment Ordinance** – The staff report and draft ordinance were included in the council packet. Zoning Officer

Fadness discussed the report and recommended approval of the ordinance. This was an information-only item.

2. **Vigilante West Subdivision Zone Map Amendment Ordinance** – Mayor Harris called for public comment. (0:11:20) Dave Jensen commented neither in favor nor against the ordinance. Mr. Jensen provided a written version of his comments for the public record.
3. **Vigilante West Subdivision Zone Map Amendment Ordinance** – Councilmember Feist made a motion to approve the ordinance per staff conditions. Councilmember Ferguson seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS: There was no public comment on non-agenda items.

(0:17:05) APPROVAL OF MINUTES: The draft minutes of the December 17, 2024 meeting were included in the council packet. There was no public comment. Councilmember Dahl made a motion to approve the minutes as presented. Councilmember Ferguson seconded the motion. The motion passed unanimously.

CITY COURT REPORT: A written report was in the council packet. City Judge Dennis Loveless was excused.

DEPARTMENTAL REPORTS:

(0:17:25) Administration – Clerk/Treasurer Amy Thorngren reported that payments had been coming in through the Doxo app; there had been many dog and business license renewals; and subdivision application fees had been received from Habitat for Humanity for the Rose Hills Subdivision.

(0:18:50) Police Department – Police Chief Mike Sanders reported that there had been 488 calls-for-service in December and discussed the increase in calls over the last several years. He noted that Patrol Officer Zach Butler would be attending the Montana Law Enforcement Academy in January.

(0:21:05) Public Works – A written report was included in the council packet. Public Works Director Kevin Ore reported that he attended a meeting about the proposed upper pressure zone; met with the school district regarding the training of lifeguards; lead and copper samples tested well; and that the school district had offered to give the city a scoreboard for the gym.

Volunteer Fire Department - Fire Chief Roger Campbell was excused.

UNFINISHED BUSINESS:

1. **(0:23:15) East Clark Street Sewer District Interlocal Agreement** – The draft reinstatement agreement was on the council room table. City Attorney Elverum discussed the agreement. (0:26:30) Dave Jensen commented that the public could not comment because the draft agreement was not distributed before the meeting. (0:26:55) Bob Murdo commented in favor of reinstating the interlocal agreement. City Attorney Elverum answered questions from Council. Councilmember Feist made

a motion to table in order to allow more time for the public to review the draft reinstatement agreement. Councilmember Dahl seconded the motion. The motion passed unanimously.

NEW BUSINESS:

1. **(0:36:20) Christmas Convoy Update** – A video of the convoy was shown onscreen. Event organizer Laura Mozer reported on how the first East Helena Christmas Convoy had gone and discussed plans for next Christmas. Council expressed their appreciation of the convoy. The item died for lack of motion. Ms. Mozer agreed to come back in June to request a specific date for the 2025 Christmas Convoy.
2. **(0:46:15) Personnel Policy Manual Update to Section 03-4 Holidays** – The draft revision was in the council packet. Mayor Harris noted that the update provided for one floating holiday per year rather than alternating Election Days. (0:47:15) Dave Jensen commented in opposition to the update. Dave Jensen provided written comments in opposition to the update. Councilmember Feist made a motion to approve the update. Councilmember Ferguson seconded the motion. The motion passed unanimously.
3. **(0:47:50) New Town Pump Deviation from Garbage Ordinance** - Mayor Harris explained that the new Town Pump required a garbage compactor for which the city cannot provide service, but Tri County Disposal can. (0:50:35) Dave Jensen requested clarification on the item and commented in opposition to the proposed deviation. Mr. Jensen provided a written version of his comments including a picture for the public record. Council discussed an administrative fee. Councilmember Dahl made a motion to table the item until the monthly tonnage could be established. Councilmember Feist seconded the motion. The motion passed unanimously.
4. **(0:57:45) Star of David Window Agreement** – The draft agreement was on the council room table. Mayor Harris noted that it allowed for the Montana Jewish Project to display one of the city’s restored Star of David windows at Temple Emanu-El. City Attorney Elverum discussed the details of the agreement. There was no public comment. Councilmember Feist made a motion to approve the agreement. Councilmember Dahl seconded the motion. The motion passed unanimously.

(1:00:10) MAYOR’S REPORT: Mayor Harris reported that he had been enjoying the holidays; had been in discussions regarding water rights; and that he attended the county commission meeting regarding a plow truck.

COUNCILMEMBERS’ REPORTS:

(1:01:40) Don Dahl reported that he had attended the Zoning Commission meeting.

Judy Leland was excused.

(1:02:05) Wesley Feist thanked everyone who organized the staff Christmas party and reported that he visited with Senator Dunwell about water rights.

(1:02:50) Suzanne Ferguson reported that she had attended the Zoning Commission meeting.

(1:03:05) LEGAL REPORT: City Attorney Elverum reported that court was going well and that his substitute would be in court the next morning while he attends the legislative session.

(1:03:30) PAYMENT OF BILLS: Claims 298297 through 298388 were presented for Council's review. Councilmember Ferguson made a motion to pay the bills. Councilmember Feist seconded the motion. The motion passed unanimously.

MEETING SCHEDULE:

1. East Helena City Council Meeting, Tuesday, January 21, 6:30 p.m., City Hall Rm 110
2. East Helena City Council Meeting, Tuesday, February 4, 6:30 p.m., City Hall Rm 110

ADJOURNMENT: Mayor Harris adjourned the meeting at 7:36 p.m.

ATTEST:

Clerk/Treasurer



Public Works Department

Proud to serve our Community

Jan 21st, 2025

1.) WWTP Report

- Submitted annual report to DEQ for next year's operation of the wastewater plant.
- Had a sewer call out for the 10's Block of West Main. This was a individual service line issue no problem with the city main.
- All VFD's are repaired and working at the wastewater plant.
- Heater failed in the headworks building. Installed new electric heater.
- Manlove lift station design is submitted to DEQ for approval.
- Working with Jeremy Perlinski at RPA about timeline of wastewater projects. (See included timeline)

2.) Metal Removal Building

- Metals building has been operating well. Just normal operations and maintenance happening.

3.) Source Water Report

- Purchased a used Conex container to store all the sewer and water parts inventory so we have room in shop to park all plow equipment.
- Have a meeting with Prickly Pear Development on Thursday the 23rd at 10 am to discuss upper water pressure zone and bonding information.
- Still working on water meter / radio replacements.

4.) Solid Waste Report

- New controller went bad in garbage truck, Scott was able to get a warranty replacement.

5.) Parks

- New fence is mostly finished around JFK park. Fence crafters did a great job.
- Declan Turner will be returning this summer to work maintenance at parks.

6.) Pool

- Sarah will not be returning this year as pool manager. Mayor Harris and I are working on some possible options for this position. More to come on this in next couple of months.

7.) Streets

- Crews have been doing a great job snow plowing and sanding icy streets.
- The new plow truck is working great, thank you for approving this purchase.
- The motor on one of the small truck plows went bad. High Country Marine is making repairs.
- Still working on T/A grant fund transfer to Federal Highways for Raise Grant.

8.) Facilities

- Getting estimate to install new door and repair broken wall at rec. hall. Wall damage has been caused from water damage due to low elevation of wall. Looking at repair options.
- Working with Tom Tennesson on Gym roof ceiling tile replacement options.

9.) Resident/City Information and Events

- Working with the school district on safety concerns about cross walk at Main and Kalispell.

East Helena WWTP Timeline

Event	FY 26				FY27				FY 28				FY 29				FY 30				FY 31				FY 32								
	2025 1Q	2025 2Q	2025 3Q	2025 4Q	2026 1Q	2026 2Q	2026 3Q	2026 4Q	2027 1Q	2027 2Q	2027 3Q	2027 4Q	2028 1Q	2028 2Q	2028 3Q	2028 4Q	2029 1Q	2029 2Q	2029 3Q	2029 4Q	2030 1Q	2030 2Q	2030 3Q	2030 4Q	2031 1Q	2031 2Q	2031 3Q	2031 4Q	2032 1Q	2032 2Q	2032 3Q	2032 4Q	
Headworks & CIPP Lining																																	
Submittal Review	█	█	█																														
Construction Admin/Inspection	█	█	█	█	█	█																											
Schedule 1 Construction		█																															
Schedule 2 Construction		█	█	█	█																												
Prepare O&M Manual					█	█																											
Start-up & Troubleshooting						█	█	█	█																								
One-Year Inspection & Report										█																							
WWTP Planning																																	
Prepare WWTP Facility Plan	█	█																															
Council Presentations		█		█																													
Review Workshop			█																														
Council Adoption					█																												
Prepare Development Plan						█	█	█																									
MDEQ Review & Approval								█																									
GW Disposal																																	
MDEQ Permit Review	█	█																															
Prepare Tech Memo & Costs			█																														
Design & Bidding				█	█	█																											
Construction & Closeout							█	█	█	█																							
Start-up & Troubleshooting														█	█	█																	
One-Year Inspection & Report															█																		
WWTP Upgrade																																	
Equipment Pre-Selection							█	█																									
Prepare Pre-Design Report									█	█	█																						
Design & Bidding												█	█	█	█	█																	
Construction & Closeout																	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█		
Start-up & Troubleshooting																										█	█	█	█	█	█	█	
One-Year Inspection & Report																																█	

CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 12/03/2024

Agenda item:
East Clark Creek Sewer District Interlocal Agreement

From: _____

Initiated by City: YES NO (check one)

Department:
Public Works

Presented by:
City Attorney Elverum

Action requested:
Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

Attachments: YES NO (check one)

Date submitted: _____

RECOMMENDATIONS:			Initial:
Approve for agenda:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to Dept. Head for resolution:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to _____:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____

Agenda requests must be submitted to East Helena City Hall by noon the Wednesday prior to the Tuesday council meeting.

REINSTATEMENT OF INTERLOCAL AGREEMENT FOR SHARING OF MUNICIPAL WASTEWATER TREATMENT SERVICES BETWEEN CITY OF EAST HELENA AND EAST CLARK STREET COUNTY WATER AND SEWER DISTRICT

RECITALS

WHEREAS, this Reinstatement Agreement is between the City of East Helena, Montana (the “City”) and the East Clark Street County Water and Sewer District of Lewis and Clark County, Montana (the “District”); and

WHEREAS, the City and the District entered into an Interlocal Agreement dated March 7, 2017 (the “Original Interlocal Agreement” or “Original ILA”) wherein the City agreed, pursuant to the terms of the Original ILA, to accept and treat the District’s wastewater system sewage effluent; and

WHEREAS, the District completed construction of its wastewater collection system and began utilizing the City’s wastewater treatment plant services in 2017; and

WHEREAS, On April 23, 2024, the City sent written notice to the District of the City’s intention to terminate the Original ILA for failure of the District to pay the City the monthly usage charge and the City provided notice of a May 7, 2024 public hearing on the matter; and

WHEREAS, the City held the public hearing on May 7, 2024, with one member of the District’s board present, and the City Council unanimously voted to terminate the Original ILA pursuant to Section 13.2.2 thereof; and

WHEREAS, the City Attorney, on May 16, 2024, sent a letter to the District of the City’s action terminating the Original ILA and indicating that if the District paid the outstanding balance of \$22,298.43 by June 15, 2024, and continued to make timely payments of the District’s monthly sewer use charge, then the City was open to entering into negotiations for a new interlocal agreement with the District; and

WHEREAS, the District, prior to June 15, 2024, paid the outstanding balance of the City’s sewer use charges; and

WHEREAS, in late May and early June of 2024, various property owners in the District inspected and performed maintenance or correction of water systems that may have been contributing to increased sewage flow in the District and in June and July usage reports showed that the sewage flow decreased by about 40% during these summer months; and

WHEREAS, in late June of 2024, the District had two new board members appointed by the Lewis and Clark County Commission, which now provides the District with a complete board; and

WHEREAS, the District is taking steps to have its bookkeeping and billing handled by a person that is qualified for such tasks and that does not live in the District; and

WHEREAS, the Mayor and City Attorney have met with the President of the District Board and a representative of the District’s bondholder to negotiate a reinstatement of the Original ILA; and

WHEREAS, the City Attorney and the representative of the District’s bondholder recommend that the City and the District reinstate the Original ILA with all its provisions, including Exhibits A-E; and

WHEREAS, an adjustment to the District’s Monthly Usage Rate from the Original ILA is necessary due to the City increasing the sewer rate for all users of the City’s wastewater collection system but was unable to increase the District’s Monthly Usage Rate in accordance with Section 11 of the Original ILA; and

WHEREAS, the City and the District intend that this Reinstatement Agreement shall be presented and voted upon at a properly noticed public meeting and approved by a majority of the City Council and a majority of the District Board in order to reinstate the Original ILA; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of East Helena and the Board of Directors of the East Clark Street County Water and Sewer District that, for the reasons stated in the above recitals and pursuant to MCA §7-11-104, the City and District agree it is to their mutual advantage to enter into this Reinstatement Agreement as follows:

1. Original Interlocal Agreement Reinstated. The Original Interlocal Agreement, signed by the District on January 25, 2017, and by the City on March 3, 2017, is reinstated. The Original Interlocal Agreement includes all of the Exhibits A-E and is attached hereto in its entirety.

2. Notice of Termination Rescinded. The City’s notice terminating the Original Interlocal Agreement dated May 16, 2024 is rescinded.

3. Monthly Usage Charge. As the City’s sewer rates were increased during the revocation period, and are set to increase each year until 2028, the District’s Monthly Usage Charge is amended, in compliance with Section 11 of the Original ILA, as follows:

Year	Rate – per gallon of wastewater flow	Penalty Charge – per gallon of wastewater flow above the Reserved Capacity
2025	\$0.01303	\$0.01954
2026	\$0.01330	\$0.01995
2027	\$0.01358	\$0.02036
2028	\$0.01385	\$0.02077

The 2025 Monthly Usage Charge rates adopted above will be charged on the monthly billing the month following the passage of this reinstatement agreement.

4. Reserved Capacity. The reserved capacity of 24,000 gallons per day, as set forth in Section 8 of the Original ILA, shall be utilized to serve the 107 sewer connections and existing service lines which were installed during the initial construction of the district's wastewater collection system in 2017 (see Exhibit A, which is attached hereto and made a part hereof). The initial 107 approved connections and service lines, as shown on Exhibit A, shall not be subject to the City's system development fee as they were connected to the main or approved prior to the adoption of the fee and because the City had previously allocated capacity within the wastewater collection system based upon the district's existing service lines and connections.

5. Five-year Period of Presumed Approval of New Hook-up Ended. The 5 year period of presumed approval for new hook-ups within the District (referenced in Section 12.0 of the Original ILA) expired on 8 March 2022 and is not started anew with this Reinstatement Agreement. Any previous approvals for additional connections within the district obtained prior to the termination of the Original ILA on May 7, 2024, have been revoked. Under Section 12.0 of the Original ILA the District may request in writing additional connections to the system beyond the initially approved 107 which were installed in 2017. Approval of any request for additional connections is at the City Council's complete discretion, would be subject to the City's system development fees, and would require additional capacity to be allocated by the City.

Signature Authorized by District Resolution No. ____ adopted on _____, 2025.

EAST CLARK STREET COUNTY WATER AND
SEWER DISTRICT

By: _____
Its: President

Attest:

By: _____
Its: Secretary

Signature authorized by the East Helena City Council vote of approval on _____,
2025.

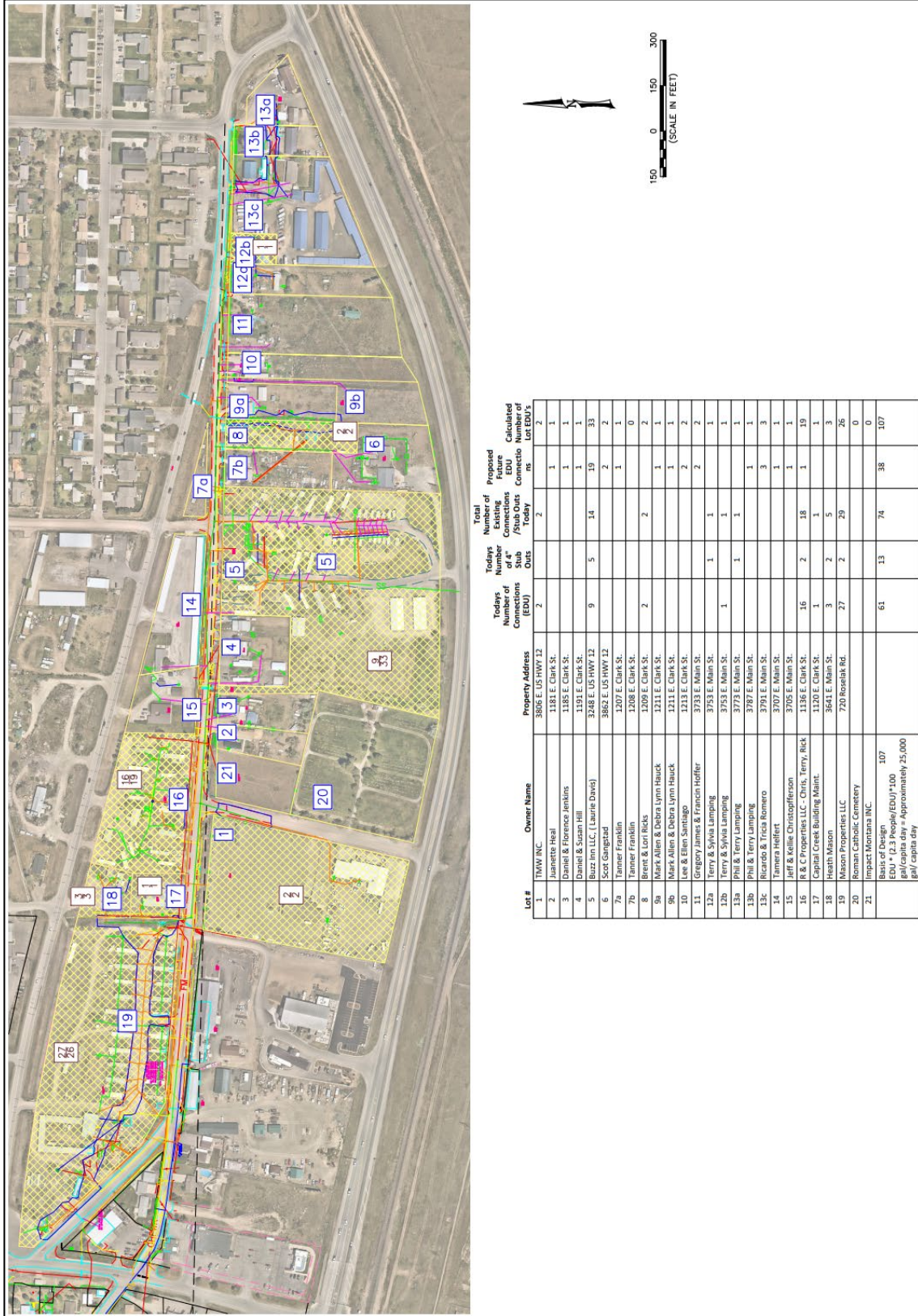
CITY OF EAST HELENA

By: _____
Its: Mayor

Attest:

By: _____
Its: City Clerk

Exhibit A



Lot #	Owner Name	Property Address	Todays Number of Connections (EDU)	Todays Number of 4" Sub Connections (ODS)	Total Number of Existing Connections Today	Proposed Feature Connections	Calculated Total Connections of 4" Sub Connections (EDU)
1	TAW INC.	3806 E. US HWY 12	2		2		2
2	Juanette Heal	1381 E. Clark St.				1	1
3	Daniel & Florence Jenkins	1385 E. Clark St.				1	1
4	Daniel & Susan Hill	1391 E. Clark St.				1	1
5	Buzz Inn LLC (Laurie Davis)	3248 E. US HWY 12	9	5	14	19	33
6	Scott Gangstad	3862 E. US HWY 12				2	2
7a	Tanner Franklin	1207 E. Clark St.				1	1
7b	Tanner Franklin	1208 E. Clark St.				1	1
8	Brett & Lori Beck	1209 E. Clark St.				2	2
9a	Mark Allen & Debra Lynn Hauck	1211 E. Clark St.				1	1
9b	Mark Allen & Debra Lynn Hauck	1213 E. Clark St.				1	1
10	Lee & Ellen Santiago	1213 E. Clark St.				2	2
11	Gregory James & Francine Heffer	3733 E. Main St.				2	2
12a	Terry & Sylvia Lampung	3753 E. Main St.	1	1	1	1	1
12b	Terry & Sylvia Lampung	3753 E. Main St.				1	1
12c	Phil & Terry Lampung	3753 E. Main St.				1	1
13a	Phil & Terry Lampung	3753 E. Main St.				1	1
13b	Ricardo & Inica Romero	3791 E. Main St.				3	3
13c	Tamara Heffert	3791 E. Main St.				1	1
14	Jeff & Kelle Christofferson	3705 E. Main St.				1	1
15	R & C Properties LLC - Chris, Terry, Rick	1136 E. Clark St.	16	2	18	1	19
17	Capital Creek Building Maint.	1120 E. Clark St.	1	1	2	1	3
18	Heath Mason	3641 E. Main St.	3	2	5	1	6
19	Mason Properties LLC	720 Roseak Rd.	27	2	29		26
20	Roman Catholic Cemetery						0
21	Impact Montana INC.		61	13	74	38	107
Basis of Design: 107 gal/capita day @ 100 gal/capita day = Approximately 25,000 gal/capita day							

Exhibit A – Continued

Lot #	Owner Name	Property Address	Todays Number of Connections (EDU)	Todays Number of 4" Stub Outs	Total Number of Existing Connections /Stub Outs Today	Proposed Future EDU Connections	Calculated Number of Lot EDU's
1	TMW INC.	3806 E. US HWY 12	2		2		2
2	Juanette Heal	1181 E. Clark St.				1	1
3	Daniel & Florence Jenkins	1185 E. Clark St.				1	1
4	Daniel & Susan Hill	1191 E. Clark St.				1	1
5	Buzz Inn LLC, (Laurie Davis)	3248 E. US HWY 12	9	5	14	19	33
6	Scot Gangstad	3862 E. US HWY 12				2	2
7a	Tanner Franklin	1207 E. Clark St.				1	1
7b	Tanner Franklin	1208 E. Clark St.					0
8	Brent & Lori Ricks	1209 E. Clark St.	2		2		2
9a	Mark Allen & Debra Lynn Hauck	1211 E. Clark St.				1	1
9b	Mark Allen & Debra Lynn Hauck	1211 E. Clark St.				1	1
10	Lee & Ellen Santiago	1213 E. Clark St.				2	2
11	Gregory James & Francin Hoffer	3733 E. Main St.				2	2
12a	Terry & Sylvia Lamping	3753 E. Main St.		1	1		1
12b	Terry & Sylvia Lamping	3753 E. Main St.	1		1		1
13a	Phil & Terry Lamping	3773 E. Main St.		1	1		1
13b	Phil & Terry Lamping	3787 E. Main St.				1	1
13c	Ricardo & Tricia Romero	3791 E. Main St.				3	3
14	Tamera Helfert	3707 E. Main St.				1	1
15	Jeff & Kellie Christopfferson	3705 E. Main St.				1	1
16	R & C Properties LLC - Chris, Terry, Rick	1136 E. Clark St.	16	2	18	1	19
17	Capital Creek Building Maint.	1120 E. Clark St.	1		1		1
18	Heath Mason	3641 E. Main St.	3	2	5		3
19	Mason Properties LLC	720 Roselak Rd.	27	2	29		26
20	Roman Catholic Cemetery						0
21	Impact Montana INC.						0
	Basis of Design EDU * (2.3 People/EDU)*100 gal/capita day = Approximately 25,000 gal/ capita day	107	61	13	74	38	107

CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 01/07/2025

Agenda item:

Second Reading of Ordinance 291 Prezoning Vigilante West Subdivision to Residential District

From:

Zoning Officer Fadness

Initiated by City: YES NO (check one)

Department:

Planning & Zoning

Presented by:

Mayor Harris

Action requested:

Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

ORDINANCE NO. 291
AN ORDINANCE OF THE CITY COUNCIL OF EAST HELENA, MONTANA,
AMENDING THE EAST HELENA LAND USE MAP BY
PREZONING TO RESIDENTIAL DISTRICT.

First reading attached...

Attachments: YES NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Initial: _____
Referred to Dept. Head for resolution:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to _____:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____

Agenda requests must be submitted to East Helena City Hall by noon the Wednesday prior to the Tuesday council meeting.

ORDINANCE NO. 291

**AN ORDINANCE OF THE
CITY COUNCIL OF EAST HELENA, MONTANA,
AMENDING THE EAST HELENA LAND USE MAP BY
PREZONING TO RESIDENTIAL DISTRICT ON LOTS LEGALLY DESCRIBED AS
LOT 1A, OF THE AMENDED PLAT OF LOT 1 BLOCK B OF THE VIGILANTE
MAJOR SUBDIVISION PHASE II LOCATED IN THE SE1/4 OF SECTION 24,
TOWNSHIP 10 NORTH, RANGE 3 WEST, P.M.M., LEWIS AND CLARK COUNTY,
MONTANA, AS SHOWN ON AMENDED PLAT FILED UNDER DOCUMENT
NUMBER 3406028, PRIOR TO ANNEXATION INTO THE CITY OF EAST HELENA,
MONTANA**

WHEREAS, **Vigilante Developers, LLC**, the owner of the following-described property, has requested that the City of East Helena pass an ordinance, pursuant to East Helena Zoning Ordinance, for:

A rezoning designation of Residential District for Lot 1A, of the Amended Plat of Lot 1 Block B of the Vigilante Major Subdivision Phase II located in the SE1/4 of Section 24, Township 10 North, Range 3 West, P.M.M., Lewis and Clark County, Montana, as shown on Amended Plat filed under Document Number 3406028, which property is generally located north of Plant Road and west of Vigilante Subdivision.; and

WHEREAS, the City of East Helena adopted the Zoning Ordinance on March 15, 2022 and it became effective on April 13, 2022; and

WHEREAS, the Zone Map Amendment has been properly submitted, reviewed, and noticed, in accordance with the procedures set forth in Chapter 12 of the Zoning Ordinance for the City of East Helena Montana and Title 76-2-301, MCA; and

WHEREAS, the Zoning Commission held a public hearing on December 19, 2024, to receive and review all written and oral testimony on the zone map amendment;

WHEREAS, the Zoning Commission found that the proposed zone map amendment is consistent with the intent and purpose of the Zoning Ordinance and the East Helena Growth Policy;

WHEREAS, the Zoning Commission has reviewed and considered the nine zone change criteria established in Section 76-2-304, MCA, and found the zone map amendment to be in compliance with the nine criteria; and

WHEREAS, the Zoning Commission made a recommendation to the City Council to approve the zone map amendment; and

WHEREAS, the City Council held a public hearing on January 7, 2025, to receive and review all written and oral testimony on the zone map amendment; and

WHEREAS, the City Council found that the proposed zone map amendment is consistent with the intent and purpose of Zoning Ordinance; and

WHEREAS, the City Council has reviewed and considered the nine zone change criteria established in Section 76-2-304, MCA, and found the zone map amendment to be in compliance with the nine criteria; and

WHEREAS, the City Council found that the zone map amendment would be in compliance with the City of East Helena Growth Policy and would be in the public interest; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of East Helena, Montana, that:

Section 1

That the above described property is hereby granted a rezoning designation of Residential District for Lot 1A, of the Amended Plat of Lot 1 Block B of the Vigilante Major Subdivision Phase II located in the SE1/4 of Section 24, Township 10 North, Range 3 West, P.M.M., Lewis and Clark County, Montana, as shown on Amended Plat filed under Document Number 3406028, which property is generally located north of Plant Road and west of Vigilante Subdivision.

Section 2

The effective date is thirty days after final adoption of this ordinance on second reading. This ordinance shall be in full force and effect on February 19, 2025.

INTRODUCED AND PASSED BY THE CITY COUNCIL OF EAST HELENA, MONTANA, ON FIRST READING, AT A REGULARLY CONVENED MEETING THEREOF HELD ON THE 7TH DAY OF JANUARY, 2025.



Kelly Harris, Mayor

ATTEST:


Amy Thorngren, Town Clerk



PASSED, ADOPTED AND APPROVED BY THE CITY COUNCIL OF EAST HELENA, MONTANA, ON SECOND READING, AT A REGULARLY CONVENED MEETING THEREOF HELD ON THE 21ST DAY OF JANUARY, 2025.

Kelly Harris, Mayor

ATTEST:

Amy Thorngren, Town Clerk

CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 01/07/2025

Agenda item:

Town Pump (3680 Hwy 12 Location) Deviation for Solid Waste Trash Pick-up.

From:

Town Pump

Initiated by City: YES NO (check one)

Department:

Solid Waste

Presented by:

PublicWorks Kevin Ore

Action requested:

Approve / Deny / Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

Staff is recommending approval for Town Pump (3680 Hwy 12 Location) solid waste trash pick-up deviation request. Town Pump is requesting use of on-site trash compactor that requires a roll off truck for service. City of East Helena does not have equipment to service this compactor unit. Tri-county will service this address for solid waste pick-up, and the City will bill an administrative fee in addition to Tri-county fees.

Attachments: YES NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Initial: _____
Referred to Dept. Head for resolution:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to _____:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____

Agenda requests must be submitted to East Helena City Hall by noon the Wednesday prior to the Tuesday council meeting.

RECEIVED

JAN 13 2025
CITY OF
EAST HELENA, MT

CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 01/21/2025

Agenda item:
Bike Blessing 2025 at Main Street Park

From:
Set Free Ministries

Initiated by City: YES NO (check one)

Department:
Parks

Presented by:
Set Free Representative

Action requested:
Use of Main Street Park on April 26, 2025 / 10AM - 4PM

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

Requesting the use of the East Helena Main Street Park for CMA/Set Free Motorcycle Bike Blessing event on the last Saturday of the month for April 26, 2025. Blessing of Motorcycles, ATVs and Sports Bikes.

This will be open to everyone with free Hot dogs, Coffee and water. Set up time 10 AM-Bike blessing at Noon to 4PM. Clean up will be completed by 5PM.

Security and parking by Set Free Ministries/Christian Motorcycle Association.

Attachments: YES NO (check one)

Date submitted:
January 13, 2025

RECOMMENDATIONS:			Initial:
Approve for agenda:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to Dept. Head for resolution:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to _____:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____

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CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 01/21/2025

Agenda item:

Request to Waive the Fee for the Kennedy Park Pavilion July 31, 2025

From:

Montana Joining Community Forces

Initiated by City: YES NO (check one)

Department:

Parks

Presented by:

Steve Garrison

Action requested:

Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

Request to use the park again this year for the veteran support non-profit's annual BBQ.

Attachments: YES NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Initial: _____
Referred to Dept. Head for resolution:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to _____:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____

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EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 01/21/2025

Agenda item:
First Reading of Ordinance 292 Regulating Jake Brakes

From:
City Attorney Elverum

Initiated by City: YES NO (check one)

Department:
Legislative

Presented by:
City Attorney Elverum

Action requested:
Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

Attachments: YES NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Initial: _____
Referred to Dept. Head for resolution:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to _____:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____

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CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 01/21/2025

Agenda item:

Suspension of Billing for 704 E Riggs St

From:

Ahmanda Gavaghan

Initiated by City: YES NO (check one)

Department:

Utility Billing

Presented by:

Clerk/Treasurer Thorngren

Action requested:

Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

This house sustained fire damage on November 9, 2024 and will not be inhabitable until summer. The owner has requested suspension of the utility billing until that time.

Attachments: YES NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Initial: _____
Referred to Dept. Head for resolution:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____
Referred to _____:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____

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