

MEETING AGENDA
CITY OF EAST HELENA
CITY HALL – 306 EAST MAIN - ROOM 110
COUNCIL MEETING: 6:30 PM
DATE: TUESDAY, NOVEMBER 4, 2025
JOIN ZOOM MEETING: <https://us06web.zoom.us/j/3787705872>
CONFERENCE CALL-IN: 1-253-205-0468 MEETING ID: 378 770 5872

MEETING CALLED TO ORDER: Mayor Harris

PLEDGE OF ALLEGIANCE: Councilmember Feist

PUBLIC COMMENTS: Note: This time is set aside for comments from the public on matters that are not on the meeting agenda. Public comments will be taken on agenda items prior to a motion. All public comments will be limited to a reasonable duration. Prior to your comments, please state your name and address in an audible tone of voice for the record.

APPROVAL OF MINUTES: October 21, 2025

CITY COURT REPORT: City Judge Dennis Loveless

DEPARTMENTAL REPORTS:

Administration – Clerk/Treasurer Amy Thorngren
Police Department – Police Chief Mike Sanders
Public Works - Public Works Director Kevin Ore
Volunteer Fire Department - Fire Chief Roger Campbell

UNFINISHED BUSINESS:

1. Second Reading of Ordinance No. 293 Adopting Amendments to the Zoning Ordinance to Add Rose Hills Planned Unit Development Regulations to Chapter 3 – Mayor Harris
Action: Approve/Deny/Table
2. Second Reading of Ordinance No. 294 Amending the East Helena Land Use Map by Amending The Zoning District from Industrial District to Rose Hills Planned Unit Development on Lots Legally Described as That Portion of the NW1/4 Lying North and West of Highway 262 and South of the Rail Road Right of Way and That Portion of the NW1/4SW1/4 Lying North and West of Highway 282 in Section 36, Township 10 North, Range 3 West, M.P.M., Lewis And Clark County, Montana. (Ref: Book 12 Deeds, Page 207, Book 61 Deeds, Page 103, Book 219 Deeds, Page 447 and Book 219 Deeds, Page 116) Excepting Therefrom the Property Shown on Certificate of Survey Filed Under Doc. No. 3254919, Deeded to the City of East Helena by M Book 48 of Records, Page 2428., Lewis and Clark County, Montana. – Mayor Harris
Action: Approve/Deny/Table

NEW BUSINESS:

1. Appointment of Don Dahl to the Lewis and Clark County Water Quality Protection District Board of Directors – Mayor Harris
Action: Approve/Deny/Table
2. East Helena Kiwanis Club Request for Fee Waiver for Fire Hall November 12th – Brad Schmidt
Action: Approve/Deny/Table

MAYOR'S REPORT: Mayor Harris

COUNCILMEMBERS' REPORTS:

Don Dahl
Judy Leland
Wesley Feist
Suzanne Ferguson

LEGAL REPORT: City Attorney Elverum

PAYMENT OF BILLS: Action: Approve/Deny/Table

MEETING SCHEDULE:

1. East Helena City Council Meeting, Tuesday, November 18, 6:30 p.m., City Hall Rm 110
2. East Helena City Council Meeting, Tuesday, December 2, 6:30 p.m., City Hall Rm 110

ADJOURNMENT: Mayor Harris

ADA NOTICE

The City of East Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The city will not exclude people with disabilities from participating in its meetings, or otherwise deny them the City's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City Clerk as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 227-5321 or TTY Relay Service 1-800-253-4091 or 711

cityclerk@easthelenamt.us - 306 East Main Street, P.O. Box 1170, East Helena, MT 59635

CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 10/21/2025

Agenda item:

Rose Hills Subdivision Zoning Text Amendments

From:

Mayor Harris

Initiated by City: ☒ YES ☐ NO (check one)

Department:

Planning & Zoning

Presented by:

Mayor Harris

Action requested:

Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

ORDINANCE NO. 293 AN ORDINANCE OF THE CITY COUNCIL OF EAST HELENA, MONTANA, ADOPTING AMENDMENTS TO THE ZONING ORDINANCE TO ADD ROSE HILLS PLANNED UNIT DEVELOPMENT REGULATIONS TO CHAPTER 3.
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Attachments: ☒ YES ☐ NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:

☐ YES

☐ NO

Initial:

Referred to Dept. Head for resolution:

☐ YES

☐ NO

Referred to _____:

☐ YES

☐ NO

Agenda requests must be submitted to East Helena City Hall by noon the Wednesday prior to the Tuesday council meeting.

ORDINANCE NO. 293

**AN ORDINANCE OF THE
CITY COUNCIL OF EAST HELENA, MONTANA,
ADOPTING AMENDMENTS TO THE ZONING ORDINANCE TO ADD ROSE HILLS
PLANNED UNIT DEVELOPMENT REGULATIONS TO CHAPTER 3.**

WHEREAS, **Helena Area Habitat for Humanity**, the owner of the following-described property, has requested that the City of East Helena pass an ordinance, pursuant to East Helena Zoning Ordinance, for:

Text amendments to the Zoning Ordinance to include development standards identified as Section 3.8 – Rose Hills Planned Unit Development which would apply to the following parcels legally described as That portion of the NW1/4 lying North and West of Highway 262 and South of the Rail Road Right of Way and that portion of the NW1/4SW1/4 lying North and West of Highway 282 in Section 36, Township 10 North, Range 3 West, M.P.M., Lewis and Clark County, Montana. (Ref: Book 12 Deeds, page 207, Book 61 Deeds, page 103, Book 219 Deeds, page 447 and Book 219 Deeds, page 116) EXCEPTING THEREFROM the property shown on Certificate of Survey filed under Doc. No. 3254919, deeded to the City of East Helena by M Book 48 of Records, page 2428., Lewis and Clark County, Montana; and

WHEREAS, the City of East Helena has adopted a growth policy per Resolution No. 551 on May 4, 2021, pursuant to 76-1-604, MCA; and

WHEREAS, the City of East Helena adopted the Zoning Ordinance on March 15, 2022 and it became effective on April 13, 2022; and

WHEREAS, the proposed Rose Hills Planned Unit Development Text Amendments have been properly submitted, reviewed, and noticed, in accordance with the procedures set forth in Chapter 13 of the Zoning Ordinance for the City of East Helena and Title 76-2-301, MCA; and

WHEREAS, the Zoning Commission held a public hearing on August 20, 2025, to receive and review all written and oral testimony on the text amendment;

WHEREAS, the Zoning Commission found that the proposed text amendments are consistent with the intent and purpose of the Zoning Ordinance and the East Helena Growth Policy;

WHEREAS, the Zoning Commission made a recommendation to the City Council to approve the zone map amendment; and

WHEREAS, the City Council held a public hearing on October 21, 2025, to receive and review all written and oral testimony on the zone map amendment; and

WHEREAS, the City Council found that the text amendment would be in compliance with the City of East Helena Growth Policy and would be in the public interest; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of East Helena, Montana, that:

Section 1

That the Zoning Ordinance for the City of East Helena, be amended as follows (see Attachment 1 for the complete language):

- Chapter 3 – Amendments to add Section 3.8 – Rose Hills Planned Unit Development.

Section 2

The effective date is thirty days after final adoption of this ordinance on second reading. This ordinance shall be in full force and effect on December 3, 2025.

INTRODUCED AND PASSED BY THE CITY COUNCIL OF EAST HELENA, MONTANA, ON FIRST READING, AT A REGULARLY CONVENED MEETING THEREOF HELD ON THE 21ST DAY OF OCTOBER 2025.

ATTEST:



Amy Thorngren, Town Clerk





Kelly Harris, Mayor

PASSED, ADOPTED AND APPROVED BY THE CITY COUNCIL OF EAST HELENA, MONTANA, ON SECOND READING, AT A REGULARLY CONVENED MEETING THEREOF HELD ON THE 4TH DAY OF NOVEMBER 2025.

Kelly Harris, Mayor

ATTEST:

Amy Thorngren, Town Clerk

CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 10/21/2025

Agenda item:

Rose Hills Subdivision Zoning Map Amendments

From:

Mayor Harris

Initiated by City: ☒ YES ☐ NO (check one)

Department:

Planning & Zoning

Presented by:

Mayor Harris

Action requested:

Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

ORDINANCE NO. 294

AN ORDINANCE OF THE CITY COUNCIL OF EAST HELENA, MONTANA, AMENDING
THE EAST HELENA LAND USE MAP BY AMENDING THE ZONING DISTRICT FROM
INDUSTRIAL TO ROSE HILLS PLANNED UNIT DEVELOPMENT

Attachments: ☒ YES ☐ NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:

☐ YES

☐ NO

Initial:

Referred to Dept. Head for resolution:

☐ YES

☐ NO

Referred to _____:

☐ YES

☐ NO

Agenda requests must be submitted to East Helena City Hall by noon the Wednesday prior to the Tuesday council meeting.

ORDINANCE NO. 294

**AN ORDINANCE OF THE
CITY COUNCIL OF EAST HELENA, MONTANA,
AMENDING THE EAST HELENA LAND USE MAP BY
AMENDING THE ZONING DISTRICT FROM INDUSTRIAL DISTRICT TO ROSE
HILLS PLANNED UNIT DEVELOPMENT ON LOTS LEGALLY DESCRIBED AS
THAT PORTION OF THE NW1/4 LYING NORTH AND WEST OF HIGHWAY 262
AND SOUTH OF THE RAIL ROAD RIGHT OF WAY AND THAT PORTION OF THE
NW1/4SW1/4 LYING NORTH AND WEST OF HIGHWAY 282 IN SECTION 36,
TOWNSHIP 10 NORTH, RANGE 3 WEST, M.P.M., LEWIS AND CLARK COUNTY,
MONTANA. (REF: BOOK 12 DEEDS, PAGE 207, BOOK 61 DEEDS, PAGE 103, BOOK
219 DEEDS, PAGE 447 AND BOOK 219 DEEDS, PAGE 116) EXCEPTING
THEREFROM THE PROPERTY SHOWN ON CERTIFICATE OF SURVEY FILED
UNDER DOC. NO. 3254919, DEEDED TO THE CITY OF EAST HELENA BY M BOOK
48 OF RECORDS, PAGE 2428., LEWIS AND CLARK COUNTY, MONTANA.**

WHEREAS, **Helena Area Habitat for Humanity**, the owner of the following-described property, has requested that the City of East Helena pass an ordinance, pursuant to East Helena Zoning Ordinance, to:

Change the designation of Industrial District to Rose Hills Planned Unit Development for the parcels legally described as That portion of the NW1/4 lying North and West of Highway 262 and South of the Rail Road Right of Way and that portion of the NW1/4SW1/4 lying North and West of Highway 282 in Section 36, Township 10 North, Range 3 West, M.P.M., Lewis and Clark County, Montana. (Ref: Book 12 Deeds, page 207, Book 61 Deeds, page 103, Book 219 Deeds, page 447 and Book 219 Deeds, page 116) EXCEPTING THEREFROM the property shown on Certificate of Survey filed under Doc. No. 3254919, deeded to the City of East Helena by M Book 48 of Records, page 2428, Lewis and Clark County, Montana.; and

WHEREAS, the City of East Helena adopted the Zoning Ordinance on March 15, 2022 and it became effective on April 13, 2022; and

WHEREAS, the Zone Map Amendment has been properly submitted, reviewed, and noticed, in accordance with the procedures set forth in Chapter 12 of the Zoning Ordinance for the City of East Helena Montana and Title 76-2-301, MCA; and

WHEREAS, the Zoning Commission held a public hearing on August 20, 2025, to receive and review all written and oral testimony on the zone map amendment;

WHEREAS, the Zoning Commission found that the proposed zone map amendment is consistent with the intent and purpose of the Zoning Ordinance and the East Helena Growth Policy;

WHEREAS, the Zoning Commission has reviewed and considered the nine zone change criteria established in Section 76-2-304, MCA, and found the zone map amendment to be in compliance with the nine criteria; and

WHEREAS, the Zoning Commission made a recommendation to the City Council to approve the zone map amendment; and

WHEREAS, the City Council held a public hearing on October 21, 2025, to receive and review all written and oral testimony on the zone map amendment; and

WHEREAS, the City Council found that the proposed zone map amendment is consistent with the intent and purpose of Zoning Ordinance; and

WHEREAS, the City Council has reviewed and considered the nine zone change criteria established in Section 76-2-304, MCA, and found the zone map amendment to be in compliance with the nine criteria; and

WHEREAS, the City Council found that the zone map amendment would be in compliance with the City of East Helena Growth Policy and would be in the public interest; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of East Helena, Montana, that:

Section 1

That the above described property is hereby granted a change in zoning designation from Industrial District to Rose Hills Planned Unit Development for the parcels legally described as That portion of the NW1/4 lying North and West of Highway 262 and South of the Rail Road Right of Way and that portion of the NW1/4SW1/4 lying North and West of Highway 282 in Section 36, Township 10 North, Range 3 West, M.P.M., Lewis and Clark County, Montana. (Ref: Book 12 Deeds, page 207, Book 61 Deeds, page 103, Book 219 Deeds, page 447 and Book 219 Deeds, page 116) EXCEPTING THEREFROM the property shown on Certificate of Survey filed under Doc. No. 3254919, deeded to the City of East Helena by M Book 48 of Records, page 2428, Lewis and Clark County, Montana.

Section 2

The effective date is thirty days after final adoption of this ordinance on second reading. This ordinance shall be in full force and effect on December 3, 2025.

INTRODUCED AND PASSED BY THE CITY COUNCIL OF EAST HELENA, MONTANA, ON FIRST READING, AT A REGULARLY CONVENED MEETING THEREOF HELD ON THE 21ST DAY OF OCTOBER 2025.

ATTEST:


Amy Thorngren, Town Clerk




Kelly Harris, Mayor

PASSED, ADOPTED AND APPROVED BY THE CITY COUNCIL OF EAST HELENA, MONTANA, ON SECOND READING, AT A REGULARLY CONVENED MEETING THEREOF HELD ON THE 4TH DAY OF NOVEMBER 2025.

Kelly Harris, Mayor

ATTEST:

Amy Thorngren, Town Clerk

MEETING MINUTES
CITY OF EAST HELENA
CITY HALL – 306 EAST MAIN - ROOM 110
COUNCIL MEETING: 6:30 PM
DATE: TUESDAY, OCTOBER 21, 2025
JOIN ZOOM MEETING: <https://us06web.zoom.us/j/3787705872>
CONFERENCE CALL-IN: 1-253-205-0468 MEETING ID: 378 770 5872

MEETING CALLED TO ORDER: Mayor Harris called the meeting to order at 6:30 p.m. Councilmember Leland led the Pledge of Allegiance.

CITY OFFICIALS & STAFF PRESENT: Mayor Kelly Harris, Council President Don Dahl (via Zoom), Councilmember Judy Leland, Councilmember Wesley Feist, Councilmember Suzanne Ferguson, Clerk/Treasurer Amy Thorngren, Public Works Director Kevin Ore, Deputy Police Chief Ed Royce, Patrol Officer Chris Kirkegaard, and Zoning Officer Jeremy Fadness

PUBLIC PRESENT: Cassie Wasoba, Greg Wirth, Jacob Kuntz, Cindy Stevick, Tony Prothero, Kim Copeland, Mark Runkle, Heather Lay, Jared Lay, Mark Leland, Piper Heath (via Zoom), Cindy Brooks (via Zoom), Sandra Kuntz (via Zoom), Unidentified (via Zoom), jfabian (via Zoom), Jeff Buscher, Dave Jensen, Vince Bray, Rachel Bray, Unidentified, Unidentified, Unidentified, and Callie Aschim

ABSENT/EXCUSED: City Judge Dennis Loveless, Police Chief Mike Sanders, Fire Chief Roger Campbell, and City Attorney Pete Elverum

(0:01:00) PUBLIC HEARING 1:

1. **Conditional Use Permit for Re-Establishment of a Commercial Use at 422 Manlove Avenue in the Residential District** – A copy of the staff report was included in the council packet. Zoning Officer Fadness discussed the staff report and noted that the property is zoned residential and required the re-establishment of commercial use with the change of ownership. He recommended conditional approval of the permit. Kim Copeland answered questions from Council. This was an information-only item.
2. **Conditional Use Permit for Re-Establishment of a Commercial Use at 422 Manlove Avenue in the Residential District** – Mayor Harris called for public comment on the proposed re-establishment of the conditional use permit. There was no public comment.
3. **Conditional Use Permit for Re-Establishment of a Commercial Use at 422 Manlove Avenue in the Residential District** – Councilmember Leland made a motion to approve. Councilmember Feist seconded the motion. The motion passed unanimously.

(0:05:10) PUBLIC HEARING 2:

1. **Rose Hills Zone Map Amendment and Text Amendments** – A copy of the staff report was included in the council packet. Zoning Officer Fadness discussed the staff report and recommended conditional approval. This was an information-only item.
2. **Rose Hills Zone Map Amendment and Text Amendments** – Mayor Harris called for public comment on the proposed zone map and text amendments. (0:08:55) Greg Wirth of Stahly Engineering commented in support of the amendments. (0:12:20) Jacob Kuntz of Helena Area Habitat for Humanity presented information on the development and answered questions from Council.
3. **Rose Hills Zone Map Amendment and Text Amendments** – Councilmember Ferguson made a motion to approve. Councilmember Feist seconded the motion. The motion passed unanimously.

(0:25:45) PUBLIC HEARING 3:

1. **Rose Hills Major Subdivision Application** – A copy of the staff report was included in the council packet. Zoning Officer Fadness discussed the staff report and recommended conditional approval. This was an information-only item.
2. **Rose Hills Major Subdivision Application** – Mayor Harris called for public comment on the application. (0:42:30) Greg Wirth commented in support of the subdivision application.
3. **Rose Hills Major Subdivision Application** – Council discussed their concerns regarding the proposed carriage lanes in the subdivision. Jacob Kuntz of Helena Area Habitat for Humanity, Zoning Officer Fadness, and Public Works Director Ore answered questions from Council and public present. Councilmember Feist made a motion to approve. Councilmember Leland seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS:

(1:07:15) Community Impact Coordinator Jeff Buscher of the United Way of the Lewis and Clark Area presented information about the emergency sheltering plan for the unhoused population in the community.

(1:10:55) Dave Jensen commented in opposition to the condition of the new picnic tables installed at Main Street Park, enforcement of the Jake brake ordinance, and enforcement of the designated truck route. Mr. Jensen provided pictures and a written version of his comments for the record.

(1:15:25) APPROVAL OF MINUTES: A copy of the draft minutes of the October 7, 2025 meeting was included in the council packet. There was no public comment. Councilmember Leland made a motion to approve the minutes as presented. Councilmember Feist seconded the motion. The motion passed unanimously.

CITY COURT REPORT: City Judge Dennis Loveless was excused.

DEPARTMENTAL REPORTS:

(1:16:10) Administration – Clerk/Treasurer Amy Thorngren reported that there had been requests for the water rights response letter to Lieutenant Governor Juras, a scam email had been reported by a conditional use permit applicant, and that the East Helena Police and Fire Departments had responded to an individual who collapsed in City Hall the day before.

(1:18:15) Police Department – A written report was on the council room table. Police Chief Mike Sanders was excused. Deputy Police Chief Ed Royce reported that there had been 467 calls-for-service so far in October, Officer Buissereth finished field training, Chief Sanders attended the Lewis & Clark County Citizens Advisory Committee meeting, Officer Zach Butler and Officer Kyle Butler had successfully resuscitated an individual during an emergency response, and that members of the department had attended the coordinating meeting with the county attorney.

(1:20:55) Public Works – A written report was included in the council packet. Public Works Director Kevin Ore reported that he attended the groundwater monitoring meeting, DEQ had performed the drinking water compliance inspection, the McClellan Creek water tank had it's one-year warranty inspection, there had been power surge damage at the well houses, and that Helena Sand & Gravel had performed pavement repairs.

Volunteer Fire Department - Fire Chief Roger Campbell was excused.

NEW BUSINESS: There was no new business.

(1:24:20) MAYOR'S REPORT: Mayor Harris reported that he had received calls regarding road repairs on Montana Avenue and trees downed by the heavy snow and that he had procured candy for the Halloween Stroll.

COUNCILMEMBERS' REPORTS:

(1:27:45) Don Dahl reported that he attended a sewer rate meeting.

(1:27:55) Judy Leland reported that she attended a sewer rate meeting.

(1:28:00) Wesley Feist reported that he attended a sewer rate meeting, Coffee with the Chamber, the MBAC board meeting, and the Community Health Improvement Plan meeting.

(1:30:10) Suzanne Ferguson thanked the public works department for their work cleaning up the tree branches downed by heavy snow in the parks.

LEGAL REPORT: City Attorney Elverum was excused.

(1:30:40) PAYMENT OF BILLS: Claims 299311 through 299333 were presented for Council's review. Councilmember Leland made a motion to pay the bills. Councilmember Feist seconded the motion. The motion passed unanimously.

MEETING SCHEDULE:

1. East Helena City Council Meeting, Tuesday, November 4, 6:30 p.m., City Hall Room 110

2. East Helena City Council Meeting, Tuesday, November 18, 6:30 p.m., City Hall Room 110

ADJOURNMENT: Mayor Harris adjourned the meeting at 8:01 p.m.

ATTEST:

Clerk/Treasurer

Mayor

DRAFT

City of East Helena
Admin Department Report
November 4, 2025

Council,

In the Admin Office:

- The EPA will begin giving a monthly update at the first council meeting of the month beginning in December.
- Utility Billing Fun Facts: 1,064 accounts were billed in October. 421 bills were sent by email. 214 bills were paid through ACH bill-pay. 262 bills were paid using online options. The majority are still paid by cash or check.

Meetings Attended:

- The city's accounting consultant was here to ensure the accuracy of last year's closing entries in preparation to submit the annual financial report.

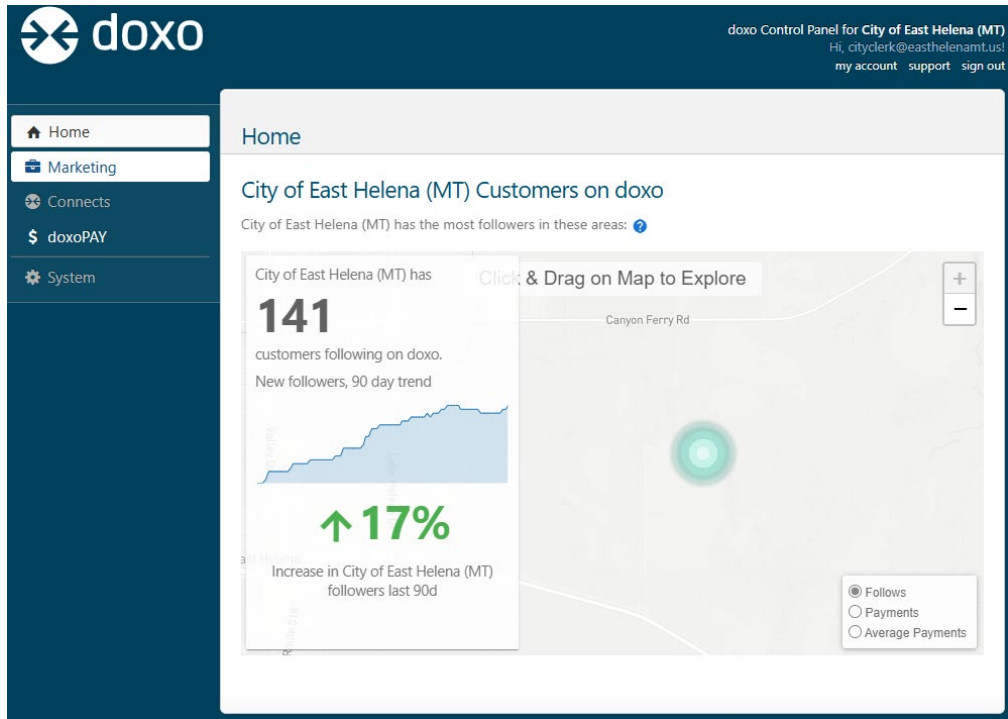
Attachments:

- Online payment stats
- FY26 1st Quarter Budget vs. Actual Expenditure and Revenue Reports by Fund

Respectfully,

Amy Thorngren
Clerk/Treasurer



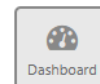


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0/0

10/31/25
09:08:14

CITY OF EAST HELENA
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 25

Page: 1 of 1
Report ID: B110F

Fund	Received	Received YTD	Estimated Revenue	Revenue	%
	Current Month			To Be Received	Received
1000 GENERAL	199,416.68	418,109.83	2,676,074.00	2,257,964.17	16 %
2190 COMPREHENSIVE LIABILITY	119.10	1,320.43	18,796.00	17,475.57	7 %
2394 BUILDING CODE ENFORCEMENT	4,259.00	21,866.00	147,000.00	125,134.00	15 %
2401 SID Light Maintenance - Highland Meadows	0.00	172.00	7,401.00	7,229.00	2 %
2402 SID Light Maintenance - Vigilante	152.75	296.99	9,765.00	9,468.01	3 %
2501 Street Maintenance - Highland Meadows	0.00	1,235.38	70,049.00	68,813.62	2 %
2502 Street Maintenance - Vigilante	277.26	408.16	19,254.00	18,845.84	2 %
2820 GAS APPORTIONMENT TAX	11,501.18	29,821.31	121,945.00	92,123.69	24 %
2993 ARPA	351,971.74	1,301,116.92	1,132,940.00	-168,176.92	115 %
4010 Capital Improvements Fund	0.00	0.00	222,000.00	222,000.00	0 %
5210 WATER UTILITY	72,998.64	247,220.72	1,258,500.00	1,011,279.28	20 %
5220 Water System Improvements	47,605.78	451,121.14	863,217.00	412,095.86	52 %
5221 Waterline Latecomers AGMT	0.00	0.00	1,500.00	1,500.00	0 %
5310 SEWER UTILITY	122,442.53	366,958.63	4,465,400.00	4,098,441.37	8 %
5320 Wastewater System Improvements	442,117.10	2,306,263.87	7,750,087.00	5,443,823.13	30 %
5410 SOLID WASTE	20,054.18	61,930.35	242,310.00	180,379.65	26 %
7001 MPORS	0.00	0.00	116,048.00	116,048.00	0 %
7120 FIRE RELIEF AGENCY FUND	0.00	0.00	8,000.00	8,000.00	0 %
Grand Total:	1,272,915.94	5,207,841.73	19,130,286.00	13,922,444.27	27 %

10/31/25
09:07:28

CITY OF EAST HELENA
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

Page: 1 of 1
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
1000 GENERAL	185,831.54	498,841.00	3,114,096.00	3,114,096.00	2,615,255.00	16%
2190 COMPREHENSIVE LIABILITY	0.00	18,776.08	18,777.00	18,777.00	0.92	100%
2394 BUILDING CODE ENFORCEMENT	8,068.27	34,217.76	142,901.00	142,901.00	108,683.24	24%
2401 SID Light Maintenance - Highland	787.93	1,433.59	5,775.00	5,775.00	4,341.41	25%
2402 SID Light Maintenance - Vigilante	1,974.18	3,124.47	11,725.00	11,725.00	8,600.53	27%
2501 Street Maintenance - Highland	2,800.00	4,103.53	10,975.00	10,975.00	6,871.47	37%
2502 Street Maintenance - Vigilante	0.00	1,214.59	3,975.00	3,975.00	2,760.41	31%
2820 GAS APPORTIONMENT TAX	0.00	0.00	196,098.00	196,098.00	196,098.00	0%
2821 GAS TAX NEW BARSSA	6,180.00	6,180.00	59,445.00	59,445.00	53,265.00	10%
2960 DISASTER	0.00	0.00	26,915.00	26,915.00	26,915.00	0%
2993 ARPA	351,971.74	1,301,116.92	1,132,940.00	1,132,940.00	-168,176.92	115%
4010 Capital Improvements Fund	50,737.09	50,737.09	111,675.00	111,675.00	60,937.91	45%
5210 WATER UTILITY	140,251.05	325,339.89	1,195,002.00	1,195,002.00	869,662.11	27%
5220 Water System Improvements	200,000.00	247,605.78	473,394.00	473,394.00	225,788.22	52%
5310 SEWER UTILITY	107,978.12	293,852.84	5,267,222.00	5,267,222.00	4,973,369.16	6%
5320 Wastewater System Improvements	248,298.96	1,990,413.86	6,817,330.00	6,817,330.00	4,826,916.14	29%
5410 SOLID WASTE	27,888.56	77,572.57	305,840.00	305,840.00	228,267.43	25%
7001 MPORS	0.00	0.00	116,048.00	116,048.00	116,048.00	0%
7120 FIRE RELIEF AGENCY FUND	0.00	0.00	8,000.00	8,000.00	8,000.00	0%
Grand Total:	1,332,767.44	4,854,529.97	19,018,133.00	19,018,133.00	14,163,603.03	26%



Public Works Department

Proud to serve our Community

November 4th, 2025

1.) WWTP Report

- Prospect continues construction on headworks and lift station. Planning on working to the end part of December.
- Crews took first quarter samples for sewer arsenic testing.
- Worked with American Chemet on a sewer back up issue. This was their private sewer line causing the back up.

2.) Metal Removal Building

- Operations in Metals Building have gone well this last month.

3.) Source Water Report

- I am still waiting to see report from DEQ for our Sanitary Compliance inspection.
- D/N is out this week for minor concrete warranty repairs. It should take appx 1-2 weeks and then we will put tank back into service.
- Shane is still working with John Nash on repairs to Wylie 4 on power related issues.

4.) Solid Waste Report

- Garbage routes have been going well. Thanks Scott!!

5.) Parks

- Steve finished up for the season; he plans to return one more year before retirement. Thanks, Steve, for all the hard work, the parks are fantastic!!

6.) Pool

- Pool is closed for the Season.

7.) Streets

- Helena Sand completed paving on West Riggs, Wylie Drive and spot repairs on Valley. They will return the week of Nov. 3rd to bring rights-of-way up to grade and try to repair some drainage issues. (Discuss)
- I received an email from Gene Kaufman, our Federal Highways grant administrator, saying that they have forwarded our grant agreement onto the program office, I'm hoping by end of year for signed agreement in place. We will be putting out the RFQ for design engineering in the next month. (Discuss)
- Crews finished installing new street and speed limit signs in moon town area.

8.) Facilities

- Lights are ordered for City Hall parking lot improvements.
- Still working on getting some estimates for boiler replacement here at City Hall.

9.) Resident/City Information and Events

- Still working with Attorney Elverum, DEQ, and DPHHS on stopping unapproved sewer connections that are being made in McDonald Trailer Park.

CITY OF EAST HELENA
306 E MAIN ST / PO BOX 1170
EAST HELENA, MT 59635
(406) 227-5321

ORIGINAL COUNCIL MEETING DATE: 11/04/2025

Agenda item:

Appointment of Don Dahl to the LCCO WQPD Board of Directors

From:

Mayor Harris

Initiated by City: ☒ YES ☐ NO (check one)

Department:

Executive

Presented by:

Mayor Harris

Action requested:

Approve/Deny/Table

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

The Water Quality Protection District Board of Directors is an appointed group that oversees and advises the operations of the District including strategic planning, projects and programs, and budgeting. Board meetings are open to the public.

Attachments: ☐ YES ☒ NO (check one)

Date submitted:

RECOMMENDATIONS:

Approve for agenda:

☐ YES

☐ NO

Initial: _____

Referred to Dept. Head for resolution:

☐ YES

☐ NO

Referred to _____:

☐ YES

☐ NO

Agenda requests must be submitted to East Helena City Hall by noon the Wednesday prior to the Tuesday council meeting.

CITY OF EAST HELENA
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ORIGINAL COUNCIL MEETING DATE:

Agenda item: Request for fee waiver for Fire Hall

From: EH Kiwanis Club Brad Schmidt

Initiated by City: ☐ YES ☐ NO (check one)

RECEIVED

Department:

OCT 30 2025

Presented by:

**CITY OF
EAST HELENA, MT**

Action requested:

PLEASE PROVIDE A NARRATIVE BACKGROUND OF THE PROPOSED AGENDA ITEM:

EH Kiwanis Club would like to use
the Fire Hall Wed November 12 - 5:00 PM
to 7:30 PM for club meeting

Attachments: ☐ YES ☒ NO (check one)

Date submitted:

10/30/2025 Brad Schmidt (406) 431-4210 ^{bt. Schmidt @ icloud}

RECOMMENDATIONS:

Approve for agenda:

☐ YES

☐ NO

Initial: _____

Referred to Dept. Head for resolution:

☐ YES

☐ NO

Referred to _____:

☐ YES

☐ NO

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