



**CITY OF EAST HELENA**  
**306 EAST MAIN STREET**  
**PO BOX 1170**  
**EAST HELENA, MT 59635**  
**PHONE: (406) 227-5321**

## **DEVELOPMENT REVIEW APPLICATION**

1. Name of Project:		
2. Property Owner Information:		
Name:		Email:
Mailing Address:		
Phone:		Fax:
3. Applicant Information:		
Name:		Email:
Mailing Address:		
Phone:		Fax:
4. Representative Information:		
Name:		Email:
Mailing Address:		
Phone:		Fax:
5. Street Address of Project:		
6. Legal Description:		
7. Project Description:		
8. Zoning Designation:		
9. Current Land Use(s):		
10. Gross Area:	Acres	Square Feet
11. Net Areas:	Acres	Square Feet

12. Application Type - (√)checklist available:			
	Sketch Plan (√)		Zone Map Amendment (ZMA) (√)
	Site Plan, Preliminary (√)		Zone Map Amendment Initial (√)
	CUP, Preliminary (√)		Zoning Text Amendment (√)
	Site Plan, Final (√)		Informal Review
	CUP, Final (√)		Classification of Use
	Variance (√)		Public Agency Exemption
	Administrative Appeal (√)		

13. Attachments:	
Yes	
	Checklist for Appropriate Application Type (if available). If a Checklist is not available, enough information must be provided to make a proper decision in the matter. No decisions are made for Public Agency Exemption or Informal Review.
	Fee (includes both review fee and advertising fee).
	Copy of most recent paid tax receipt.
	Copy of the deed for the subject property.
	Required Number of Sets.

As indicated by the signature(s) below, the property owner(s), applicant(s) and representative(s) submit this application for review under the terms and provisions of the East Helena Municipal Code. It is further indicated that any work undertaken to complete a development, approved by the City of East Helena shall be in conformance with the requirements of the East Helena Municipal Code and any special conditions established by the approval authority. This development shall be in conformance with building and fire codes including required building and occupancy permits.

I (We) hereby certify that the above information is true and correct to the best of my (our) knowledge.	
Property Owner's Signature:	Date:
Property Owner's Signature:	Date:
Property Owner's Signature:	Date:
Property Owner's Signature:	Date:
Applicant's Signature:	Date:
Applicant's Signature:	Date:
Representative's Signature:	Date:
Representative's Signature:	Date:

Use additional pages as necessary to provide all required information.